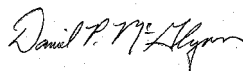


For: State and County Offices

Tract Divisions for FY 2002

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

**A
Background**

Notices CM-441, CM-448, CM-450, and CM-452, which was issued to Tobacco State and County Offices, gave County Offices authority to continue processing FY 2002 farm divisions and tract divisions on multi-ownership farms. This authority was provided because all owners on a farm must agree to the base and yield election for the Direct and Counter-Cyclical Program.

FY 2002 tract division software will be included in County Release No. 502, which will be in the field about January 10, 2003.

**B
Purpose**

This notice provides information about FY 2002 tract divisions.

**C
1998 Through
2001 Planting
History Data**

Before initiating a tract division, access and print View/Update Acreage Screen MIBUTHXX for the tract according to 1-DCP, paragraphs 600 through 602. Ensure that all acres are accounted for after the tract division is completed.

After the division is completed, load the resulting tracts' acreage data on Screen MIBUTHXX for 1998 through 2001, as applicable. The planting history is based on where the crop was physically planted. Use FSA-578 and maps to determine how the history should be divided among the resulting tracts.

**D
Updating
FSA-578 Records**

Ensure that FSA-578 records are updated for FY 2002 for the parent and resulting tracts for all reported crops. Follow procedure in 2-CP for deleting and adding acreage data.

Disposal Date

October 1, 2003

1-2-03

Distribution

State Offices; State Offices relay to County Offices

2 Changes to FY 2002 Tract Division Software

A

Overview

This paragraph provides a description of the changes that can be expected when processing FY 2002 tract divisions.

Reports and reconstitution screens will continue to provide PFC information, such as ag use acres and effective ag use acres.

Use this notice along with 2-CM to process FY 2002 tract divisions.

B

FSA-156EZ

FSA-156EZ prints for the current FY. Since it prints for FY 2003, it does not contain information applicable to the FY 2002 parent or resulting tracts. The printing of FSA-156EZ during a tract division has been discontinued.

Software is being developed to print year-specific FSA-156EZ's for PFC purposes. As soon as this software is available, the reconstitution process will print FSA-156EZ for the farms with tract divisions.

C

Example of Screen MIRMSG04

On Menu MIR000, ENTER "1", "Initiate a Reconstitution" and PRESS "Enter". Confirmation Screen MIRMSG04 will be displayed as follows.

```
Farm Reconstitutions 147-D PRINCE EDWARD          MIRMSG04
Confirmation Screen          Version: AE61 12/30/2002 08:12 Term F3
.....
Only FY 2002 farm and tract divisions can be processed

Do you want to continue?

(Y or N)

Enter=Continue
```

ENTER:

- "Y" to continue; Screen MIR10001 will be displayed
 - "N" to discontinue; Menu MIR000 will be redisplayed.
-